**AGENDA**

**Noon – 12:15 Welcome and check-in**

**12:15 – 12:20 Agenda review and goals for the day**

**12:20 – 12:40 Quick review of work from April 5 retreat:**

* **set-asides**
* **committees & councils**

**12:25 – 12:55 Work products—**

* + - **Identify work product for each committee or council.**
		- **Additional work products that the College needs a committee to perform? Suggestions from April 5 retreat:**
		- **Conflict resolution**
		- **Others?**
		- **Identify committees with overlapping work products**
		- **Intercultural Events, Arts & Lectures**

**12:55 – 1:00 Break**

**1:00 – 1:55 Continue: Work products**

**1:55 – 2:30 Break**

**2:30 – 3:00 Continue: Work products; review existing charges to capture additional items that should be carried forward into revised charges**

**Identify relationships / reporting between committees / councils and President, Board, Academic Senate**

**3:00 – 4:40 Review progress, assign homework to be reviewed at upcoming CC meeting, plan next steps:**

* + - **Organization: cluster committees that are in relation to each other**
* **Draft, wordsmith charges**
* **Charges to include work products, reporting and relationship to other committees entities**
* **Review committee composition**